

# Bremen Public Library **Young Adult** Volunteer Team



**WHO:** Young Adults in Grades 5-12

**WHAT:** Help the library by performing various tasks and assignments.

**WHERE:** Bremen Public Library, 304 N. Jackson St., Bremen, Indiana

**WHEN:** Commit to regular volunteer shifts to fit your schedule.

**WHY:** Help the library. Earn community service hours. Build skills and experience. Enhance your college application.

**HOW:** Fill out this application and return it to Bremen Public Library.

Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_ School \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

**Circle the sessions in which you would be available to volunteer in the coming year.**

*(In order to successfully complete a session, a minimum of 8 hours must be completed during the session.)*

**Fall** (September-November) **Winter** (December-February) **Spring** (March-May) **Summer** (June-August)

**Circle the volunteer opportunities listed below that you find most interesting:**

Book Displays	Program Help	Crafts	Office Work	Book Maintenance
Disc Cleaning	Reading Shelves	Tutoring	Dusting Shelves	Book Reviews
Storytelling	Computer Help	Videos	Special Events	Anything/Everything

I would like to be a Young Adult Volunteer at Bremen Public Library because:

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List any skills, experience or special knowledge you have that might help you as a library volunteer:

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Do you have any limitations of which you would like us to be aware?

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## Guidelines and Expectations

The Young Adult Volunteer Team is open to students in grades 5-12 who are interested in offering their free time, on a regular basis, to assist in any number of tasks which are an integral part of the facilitation of operations and the well being of the library.

Each Young Adult Volunteer is responsible to report to the library at his/her assigned times and complete all duties in a timely fashion. Young Adult Volunteers will be subject to the same rules as library employees.

While on duty, Young Adult Volunteers are expected to refrain from use of cell phones, except in the case of an emergency.

Young Adult Volunteers are expected to arrive on time for their scheduled shifts. Absences should be reported in a timely fashion.

*Young Adult Volunteers are a tremendous asset to the library and library staff members!*

## Agreement

- I will follow all guidelines and policies of Bremen Public Library.
- I am aware that the library has the right to release me from service at any time, just as I have the right to withdraw from volunteer service at any time.
- I understand that the Young Adult Volunteer Team at Bremen Public Library requires a minimum commitment of 8 hours per session.
- I understand I am volunteering my time for personal reasons and that I will not be paid for my services as a volunteer. I expect no compensation.
- *I will be a conscientious volunteer and have fun!*

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

As a parent/guardian of the above applicant, I grant permission for my child to volunteer at Bremen Public Library.

I understand that the Young Adult Volunteer Team requires a minimum commitment of 8 hours per session.

**Parent/Guardian (Print)** \_\_\_\_\_

**Signature of Parent/Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_

**List two people to notify in case of an emergency. At least one needs to be a parent/guardian.**

**1**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

**2**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

**Thank you for your interest in becoming part of the BPL Young Adult Volunteer Team!**