

Bremen Public Library Board of Trustees Meeting Minutes

August 25, 2025

Present:

- Anne Britton, Director

Board Members:

- Kelsey Glinge
- Joyce Graybill
- Jennifer Heiter
- Cynthia McKenzie
- Brad Yoder

Jana Gunter and Rhonda McIntyre were absent.

Vice President Cynthia McKenzie called the meeting to order at 4:35 PM.

Monthly Business

Brad Yoder made the motion to approve the July Board minutes, and Kelsey Glinge seconded. The motion carried. Cynthia McKenzie made a motion to approve the August 12, 2025 Executive Meeting minutes, and Brad Yoder seconded. The motion carried.

Kelsey Glinge made the motion to approve the bills as presented, and Joyce Graybill seconded. The motion carried.

Cynthia McKenzie made the motion to approve the additional appropriation resolution from the Library Improvement Fund (LIRF) in order to pay R. Yoder Construction for plumbing repairs. Joyce Graybill seconded, and the motion carried with Brad Yoder abstaining.

Anne Britton shared her director's report, attached.

Old Business

Brad Yoder reported the plumbing repairs have been completed. He expects the finishing work, including reinstalling the carpet will be done by next week. Some outside yard restoration still remains to be done.

The Director shared that the library has passed the audit with a few areas that need to be addressed. A corrective plan of action has been submitted to the State Board of Accounts to report capital assets correctly. She also related that the library board does not need to live stream board meetings per direction from the Indiana State Library.

New Business

Cynthia McKenzie made a motion the library renew their commitment to join the Indiana State Library Consortium for Public Internet Access. Kelsey Glinge seconded and the motion carried.

The Director presented a draft of the 2026 library budget. Cynthia McKenzie made a motion we change the date of the September board meeting to September 22. Joyce Graybill seconded and the motion carried. The public meeting for the budget will be on September 22, and the adoption meeting will be on October 27.

There being no further business, Joyce Graybill moved to adjourn at 4:58 PM.