

BREMEN PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

May 19th, 2025

4:30 P.M.

Kate Blakely, Interim Director

Board Members Present:

- *Jennifer Heiter*
- *Rhonda McIntyre*
- *Joyce Graybill*
- *Brad Yoder*
- *Jana Gunter*
- *Cyndy McKenzie*
- *Kim Meyer*

The meeting was called to order by Cyndy McKenzie at 4:35 P.M.

Monthly Business

Cyndy McKenzie made the motion to approve the April 2025 Board minutes Joyce Graybill seconded. The motion passed.

Brad Yoder made the motion to approve the bills as presented, and Jen Heiter seconded. The motion passed.

There was no transfer of funds.

The Interim Director of the Library gave her report.

Old Business

1. Jen Heiter shared the progress in the Library Director Search.
2. Brad Yoder shared three planned building issues that work will start after the June 2nd foam party.
 - a. Sanitary Sewer Restroom plumbing issues. A section will be torn up at the lower level to raise the grade.
 - b. Storm Sewer There will have to be excavation and drain line hook ups to help with the sink holes.
 - c. The bay window outside the adult library to be addressed.
3. Cyndy McKenzie shared transition team updates. Cyndy McKenzie made the motion to increase the wages of the Interim Director and Interim Head of Adult Dept. Kim Meyers seconded. The motion passed.
4. Cyndy McKenzie made the motion to not pay the former director his vacation pay per board policy; Kim Meyer seconded. The motion passed.
5. There was no old business.

New Business

1. Cyndy McKenzie shared the Temporary Organizational Chart. Rhonda McIntyre made the motion to accept the chart. Jen Heiter seconded the motion. The motion passed.

2. Discussion about hiring Baker Tilly for the Budget concerns. We are waiting to hear from them.
3. Discussion of a maximum spending threshold without board approval for interim directors. Kim Meyer made the motion to allow up to \$2500. per transaction not to exceed \$5000. per month. Jen Heiter seconded the motion. The motion passed.
4. Kate Blakely shared the concern with internet outages and security camera access.
5. Kate Blakely updated the board on AVC Technology Business Review.

Joyce Graybill moved for adjournment at 5:33PM.