



BOARD OF TRUSTEES

Budget Hearing
September 22, 2025
4:30 P.M.

Present:

Anne Britton, Director

Board Members:

Cynthia McKenzie, Vice-President

Jana Gunter, Treasurer

Brad Yoder, Member

Joyce Graybill, Member

Kelsey Glinge, Member

Jennifer Heiter, Secretary

President Rhonda McIntyre was absent.

Board Vice-President Cynthia McKenzie called the meeting to order at 4:30 p.m.

There being no comments or questions, Cynthia McKenzie closed the meeting at 4:32 p.m.

Regular Session Meeting
September 22, 2025
4:30 P.M.

Present:

Anne Britton, Director

Board Members:

Cynthia McKenzie, Vice-President

Jana Gunter, Treasurer

Brad Yoder, Member

Joyce Graybill, Member

Kelsey Glingie, Member

Jennifer Heiter, Secretary

President Rhonda McIntyre was absent.

Board Vice-President Cynthia McKenzie called the meeting to order at 4:30 P.M.

Monthly Business

Brad Yoder made the motion to approve the August 2025 Board minutes, and Joyce Graybill seconded. The motion passed.

Joyce Graybill made the motion to approve the bills as presented, and Jana Gunter seconded. The motion passed.

There were no transfers.

Director Anne Britton shared her Director's Report, attached.

Old Business

Brad Yoder shared his building issues summary:

The plumbing backed up into the mop sink during a test, but a camera revealed that there was a plug.
The mop sink will be placed in asap, and 95 percent of the project is complete.

Plumbing Litigation Update: Jackie Homann has confirmed that she could take the case.

Anne Britton and Jana Gunter will appear before the County Council on October 13 so that they can pass a resolution for the Library to pay for its building issues.

Anne Britton has reached out to the security camera company (AVTech from South Bend) for help in changing the resolution back to what it used to be, but they have not gotten back to her to set up a meeting.

New Business

Three employees who have not worked for a full year need permission for time off:

Lucy Carpenter: December 18, 20, and 22

Riannen Soule: December 3 and 6

Naomi Enamorado: October 18

Cynthia McKenzie made the motion to approve the time off, and Kelsey Gingle seconded. The motion passed.

The Bremen Chamber of Commerce has announced the Bremen Public Library has won the Not-for-Profit award. Congratulations, Bremen Public Library!

Jana Gunter made the motion to close the library on March 26, 2026, so that employees can attend the Marshall County Public Library in-service at Plymouth. Joyce Graybill seconded, and the motion carried.

There being no further business, Cynthia McKenzie moved that the meeting be adjourned at 5:08 P.M.